



Responsible Use of Social Media For Instructors

The following guidance is provided not as an obstacle, but to support Harris Kickboxing Academy to manage its safeguarding responsibilities effectively. This aims to ensure children, young people, coaches and adults in a position of trust are not subjected to improper online behaviour or improper allegations.

The following is best practice in relation to social networking:

Do

- Have 1 account on social media in the name of the club, that is only used by named club members, parents and carers, solely to inform about Harris Kickboxing Academy matters, training sessions, competitions and information.
- Ensure all the privacy settings are locked so that the page(s) are used explicitly for club matters and are not used as a place to share personal details or have private conversations.
- Have a nominated person within the club to monitor the social networking page regularly and remove access to anyone behaving inappropriately.
- Inform Welfare & Safeguarding Officer, Jodie Dicks, if you have received inappropriate communications online, keep a record of any inappropriate, threatening or offensive material, as this may be needed as evidence.

Don't

Unless a child / young person is a direct relation, Instructors and club officials should not:

- Accept as a friend, students under the age of 18 on social networking sites they are members of, or share their own personal social networking sites.

- Make contact with children or young people known through Martial Arts, outside of the Martial Arts context on social networking sites.
- Use internet or web based communications to send personal messages of a non Martial Arts nature to a child or young person.
- Engage in any personal communications, 'banter' or comments.

For any further information or guidance, please contact WAKO GB regarding their social media policies.